



DİPLOMA SUPPLEMENT
İSTANBUL BİLİM ÜNİVERSİTESİ
Büyükdere Cad. No:120
Esentepe-34349 Şişli / İstanbul/TÜRKİYE
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Diploma No
Diploma Date

This diploma supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international “transparency” and fair academic and professional recognition of qualifications (diplomas, degrees, certificates, etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. Information identifying the holder of the qualification

- 1.1 Family name(s):
- 1.2 Name(s):
- 1.3 Place and date of birth:
- 1.4 Students identification number or code:

2. Information identifying the qualification

- 2.1 Name of the qualification: **Sağlık Kurumları Yöneticiliği Lisansı**
- 2.2 Main field(s) of study for the qualification: **Management of Healthcare Organizations**
- 2.3 Name and status of awarding institution:
Istanbul Bilim University, State Recognized, Non-profit Foundation University
İstanbul Bilim Üniversitesi, Vakıf tarafından özel kanunla kurulmuş,
Devlet tarafından tanınan üniversite
- 2.4 Name and status of institution administering studies: **Same as 2.3**
- 2.5 Language(s) of instruction: **Turkish**

3. Information on the level of the qualification

- 3.1 Level of qualification : **First cycle (Bachelor’s Degree)**
- 3.2 Official length of the programme : **4 years; 2 semester per year,**
16 weeks per semester
30 ECTS credits per semester
- 3.3 Access requirements : **Certificate of secondary education**
Placement through centralized National
University Entrance Examination

4. Information on the contents and the results gained

4.1 Mode of study: **Full time**

4.2 Programme requirements: **Students must have a CGPA of not less than 2.00 and have successfully completed all the courses in the program in order to graduate.**

Objectives:

- The Aim of Management of Healthcare Organizations Department; To educate students who are able to plan, organize, coordinate and check expectations for the health system by applying technics, rules, theory and concepts with conscious and systematically and also gives helping them having universal character.

- In addition to educate professional administrators for global health corporations who have Leadership specialties is the other aim of the program. As you know, health system in Turkey has still problems through the application and this program also targets to show the students scientific criterions while applying health systems.

4.3 Programme details and the individual grades/marks/national credits obtained

1th Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 101	Medical Terminology-I	Required	3		3
SKY 103	Basic Accounting	Required	2		3
SKY 105	Economics-I	Required	3		4
SKY 107	Business Management-I	Required	3		4
SKY 109	Mathematics	Required	2		3
SKY 111	Computer Office Programs	Required	3		3
SKY 113	Knowledge of Illness-I	Required	2		3
SKY 131	Turkish Language-I	Required	2		2
SKY 141	English-I	Required	3		3
SKY 161	Atatürk's Principles and History of Turkish Revolution-I	Required	2		2
TOTAL CREDIT			25		30

2nd Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 102	Medical Terminology –II	Required	3		3
SKY 104	Accounting in Healthcare Organizations	Required	2		2
SKY 106	Economics –II	Required	3		4
SKY 108	Business Management-II	Required	3		4
SKY 110	Organizational Behavior and Introduction to Psychology	Required	3		3
SKY 112	Hospital Management and Organization	Required	4		5
SKY 114	Knowledge of Illness –II	Required	2		3
SKY 132	Turkish Language –II	Required	2		2
SKY 142	English –II	Required	2		2
SKY 162	Atatürk's Principles and History of Turkish Revolution-II	Required	2		2
TOTAL CREDIT			26		30

3rd Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 203	Human Resource Management of Health Care Organizations	Required	2		4
SKY 205	Statistics	Required	3		5
SKY 207	Behavioral Science	Required	2		4
SKY 209	Epidemiology	Required	2		4
SKY 211	Computer Office Programs -II	Required	3		5
SKY 213	Basic Law	Elective	2		4

SKY 215	French-I	Elective	2		4
	TOTAL CREDIT		17		30

4th Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 202	Coast Accounting in Healthcare Organizations	Required	4		6
SKY 204	Business Law	Required	2		3
SKY 206	Biostatistics	Required	3		5
SKY 208	Patient Rights	Required	1		2
SKY 210	Epidemiology-II	Required	2		3
SKY 212	Public Relations in Health Care Organizations	Required	2		4
SKY 214	First Aid and Emergency Patient Care	Required	3		4
SKY 216	French-I	Elective	2		3
	TOTAL CREDIT		19		30

5th Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 301	Financial Management in Health Care Organizations -I	Required	4		5
SKY 303	Information Systems Management in Healthcare -I	Required	3		4
SKY 305	Marketing in Health Care Organizations	Required	3		4
SKY 307	Risk Management in Health Care Organizations	Required	3		4
SKY 309	Public and Administrative Law	Required	2		3
SKY 311	Professional Ethics and Health Communication	Elective	2		4
SKY 313	Econometry	Elective	2		4
	TOTAL CREDIT		19		28

6th Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 302	Financial Management in Health Care Organizations -II	Required	3		6
SKY 304	Information Systems Management in Healthcare-II	Required	3		5
SKY 306	Healthcare Law	Required	2		3
SKY 308	Research Methods	Required	2		4
SKY 310	Healthcare Politics	Required	2		4
SKY 312	Bioethics	Elective	2		4
SKY 314	Health Care Systems	Elective	3		4
	TOTAL CREDIT		17		30

7th Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 401	Total Quality Management in Health Care Organizations-I	Required	2		4
SKY 403	Insurance Systems in Healthcare	Required	2		3
SKY 405	Hospital Automatization	Required	3		5
SKY 407	Hospital Infections Control	Required	2		4
SKY 409	Strategic Management in Health Care Organizations	Required	2		5
SKY 411	Project Management	Elective	3		6
SKY 413	Health Tourism	Elective	3		3
	TOTAL CREDIT		17		30

8th Semester

Code	Course Name	Course Category	Credits	Grade	ECTS Credits
SKY 402	Biomedical Technics	Required	2		4
SKY 404	Practising in Healthcare (Graduation Project)	Required	7		14
SKY 406	Healthcare Logistics	Elective	2		4
SKY 408	Environmental Hospital	Elective	2		4

SKY 410	Direction	Elective	2		4
	TOTAL CREDIT		15		30

4.4 Grading Scheme and grade distribution guidance

For each course taken, the students is given one of the following grades by the course teacher. The letter grades and grade points are given below:

COURSE GRADE	GRADE POINTS
Excellent AA	4.00
Very Good BA	3.50
Good BB	3.00
Sufficient CB	2.50
Pass CC	2.00
Poor Sufficient DC	1.50
Poor DD	1.00
Fail FF	0.00

Other Grades: S:Satisfactory, EX: Exempt, VF (Not Attended), U: Unsuccessful

The grade (S) is given to students who are successful in non-credit courses, and (U) to those who are unsuccessful in such courses. (S) can also be given to courses accepted as equivalents in transfers from other universities.

The grade (EX) is given to students who are found successful in the examination for exemption conducted by the department concerned for courses determined by University Senate. The (EX) grade is not included in computing the grade point average (GPA) but is shown on the transcript.

The grade (VF) is given if a student does not fulfill the attendance and/or application requirements of the course.

4.5 Overall classification of the qualification

Ağırlıklı Genel Not Ortalaması (AGNO) :
Cumulative grade point average (CGPA) :

5. Information on the function of the qualification

5.1 Access to further study: May apply to graduate programs

5.2 Professional Status: This degree enables the holder to exercise the profession.

6. Additional Information :

6.1 Additional information : Istanbul Bilim University,
Management of Healthcare Organizations, Web Site :

<http://www.istanbulbilim.edu.tr/akademik.php?bid=2.3.2.2.1.4&lan=tr>

6.2 Further information sources : University website :

<http://www.istanbulbilim.edu.tr>

The Council of Higher Education website : www.yok.gov.tr

7. Certification of the supplement

7.1 Date :

7.2 Signature :

7.3 Capacity :

7.4 Official stamp and seal :

8 - INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

Structure and Degree System

The basic structure of the Turkish National Education System consists of stages of noncompulsory pre-school education; compulsory primary (elementary and middle school) and secondary (high school) education; and higher education. Primary education begins at the age of 5.5 (66 months), lasts eight years and comprises elementary and middle school education, four years each. Secondary education is also four years and divided into two categories as "General High School Education" and "Vocational and Technical High School Education". The entry into these categories is through composite scores obtained from a centralized exam for secondary schools.

Higher education system in Turkey is managed by the Council of Higher Education (CoHE, Yükseköğretim Kurulu-YÖK) which is an autonomous public body responsible for the planning, coordination, governance and supervision of higher education within the provisions set forth in the Constitution of the Turkish Republic and the Higher Education Law. Both state and non-profit foundation universities are founded by law and subjected to the Higher Education Law and to the regulations enacted in accordance with it.

Higher education in Turkey comprises all post secondary higher education programmes, consisting of short, first, second, and third cycle degrees in terms of the terminology of the Bologna Process. The structure of Turkish higher education degrees is based on a two-tier system, except for dentistry, pharmacy, medicine and veterinary medicine programmes which have a one-tier system. The duration of these one-tier programmes is five years (300 ECTS) except for medicine which lasts six years (360 ECTS). The qualifications in these one-tier programmes are equivalent to the first cycle (bachelor's) plus second cycle (master's) degree. Undergraduate level of study consists of short cycle (associate's)-(önlisans derecesi) and first cycle (bachelor's)-(lisans derecesi) degrees which are awarded after successful completion of full-time two-year (120 ECTS) and four-year (240 ECTS) study programmes, respectively.

Graduate level of study consists of second cycle (master's)-(yüksek lisans derecesi) and third cycle (doctorate)-(doktora derecesi) degree programmes. Second cycle is divided into two sub-types named as master without thesis and master with thesis. Master programmes without thesis require 60 to 90 ECTS credits and consist of courses and a semester project. 60 ECTS non-thesis master programmes are exceptional, and exist in a few disciplines. The master programmes with a thesis require 90 to 120 ECTS credits, which consists of courses, a seminar, and a thesis. Third cycle (doctorate) degree programmes are completed having earned a minimum of 180 ECTS credits, which consists of completion of courses, passing a proficiency examination and a doctoral thesis. Specialization in medicine, accepted as equivalent to third cycle programmes are carried out within the faculties of medicine, university hospitals and the training hospitals operated by the Ministry of Health.

Universities consist of graduate schools (Institutes) offering second cycle (master's) and third cycle (doctorate) degree programmes, faculties offering first cycle (bachelor's degree) programmes, four-year higher schools offering first cycle (bachelor's) degree programmes with a vocational emphasis and two-year vocational schools offering short cycle (associate's) degree programmes of a strictly vocational nature.

Since 2003, first cycle degree holders may apply directly to third cycle (doctorate) programmes if their performance at the first cycle degree level is exceptionally high and their national central Graduate Education Entrance Examination (ALES) score is also high and their application is approved. For these students, theoretical part of the programmes requires additional courses of 60 ECTS credits.

Admission of national students to short and first cycle degree programmes is centralized and based on a nationwide one/two-stage examination(s) conducted by an autonomous public body (Assessment, Selection and Placement Centre-ÖSYM). Candidates gain access to institutions of higher education based on their composite scores consisting of the scores on the selection examination and their high school grade point averages. Admission to graduate programmes is directly conducted by the higher education institutions (HEIs) within the frameworks of the publicly available national and institutional regulations. Admission of foreign students to programmes at all levels of higher education can be done by direct applications of candidates to HEIs based on publicly available national and institutional regulations.

The Turkish National Qualifications Framework for Higher Education (TYYÇ): The National Qualifications Framework for Higher Education in Turkey (TYYÇ) developed with reference to the QF for European Higher Education Area and the EQF for lifelong learning was adopted by the CoHE in 2010. The framework has been developed as a part of a single national qualifications framework, which would eventually consists of 8 level national framework covering all levels of educations on completion of the ongoing work at the national level, in which the higher education levels lie on levels between 5 to 8. The levels of the TYYÇ with reference to the European overarching qualifications frameworks as well as that to ECTS credits and student workload are shown below.

TYYC LEVELS, QUALIFICATIONS TYPES AND ECTS CREDITS

Higher Education Levels/Cycles			AWARDS/ DEGREES	LENGTH (Year)	TOTAL ECTS CREDITS (Year x 60 ECTS)	TOTAL STUDENT WORKLOAD (h) (1 ECTS= 25-30h)
QF-EHEA	EQF-LLL	TYYC LEVELS				
3	8	8	Doctorate Specialization in Medicine Doctorate in Art	3 (min.)	180 (min.)	4.500 – 5.400
2	7	7	Master's Degree	1 - 2	60 - 120	1.500 – 3.600
1	6	6	Bachelor's Degree	4	240	6.000 – 7.200
Short Cycle	5	5	Associate's Degree	2	120	3.000 – 3.600

GENERAL STRUCTURE OF THE TURKISH EDUCATION SYSTEM

